

## FACT SHEET of the FREE UNIVERSITY OF BOZEN-BOLZANO ACADEMIC YEAR 2015-2016

### General Information:

Name of the Institution	Free University of Bozen-Bolzano <b>Faculty of Economics and Management</b> – campus Bozen-Bolzano
Country	Italy (Province of Bolzano/South Tyrol)
Information Website for Exchange Students	<a href="http://www.unibz.it/en/students/exchange/Incoming/default.html">http://www.unibz.it/en/students/exchange/Incoming/default.html</a> <a href="http://www.unibz.it/en/students/exchange/Incoming/faq/default.html">http://www.unibz.it/en/students/exchange/Incoming/faq/default.html</a>

### Contacts:

Name of the office in charge of exchange programmes	International Relations Office Universitätsplatz 1 - piazza Università, 1 39100 Bozen – Bolzano Italy e-mail: <a href="mailto:international.relations@unibz.it">international.relations@unibz.it</a> tel : +39 0471 012500 fax : +39 0471 012509
Head of the Office	Sonia Melis
Contact person for Incoming students	Chiara Moser
Contact person for Outgoing students	Chiara Moser

### Application procedure :

Deadline to receive nominations of selected students (e-mail or fax sent by the home university)	-June 10 <sup>th</sup> , 2015 for the fall/winter (1 <sup>st</sup> ) semester, or the whole academic year 2015-16 -November 10 <sup>th</sup> , 2015 for the spring/summer (2 <sup>nd</sup> ) semester
Deadline for online application (link will be sent to the student, including the application for residence hall)	-June 30 <sup>th</sup> , 2015 for the fall/winter (1 <sup>st</sup> ) semester, the spring/summer (2 <sup>nd</sup> ) or the whole academic year 2015-16 -November 30 <sup>th</sup> , 2015 for the spring/summer (2 <sup>nd</sup> ) semester
Information for exchange students	<a href="http://www.unibz.it/en/students/exchange/Incoming/Step1BilateralAgreements.html">http://www.unibz.it/en/students/exchange/Incoming/Step1BilateralAgreements.html</a>

### Academic information:

Level of Study	Undergraduate and graduate students
Exchange numbers / Combination possibilities	According to our bilateral agreement / 2 students for 1 semester will be counted like 1 student for 2 semesters

Orientation Day for IC Students	<u>Fall/winter (1<sup>st</sup>) semester:</u> Friday, 2 <sup>nd</sup> October 2015 <u>Spring/summer (2<sup>nd</sup>) semester:</u> Monday, 29 <sup>th</sup> February 2016
Academic calendar 2015-16	<u>Fall/winter (1<sup>st</sup>) semester</u> Lectures: 5 <sup>th</sup> October – 23 <sup>rd</sup> December 2015 7 <sup>th</sup> January – 23 <sup>rd</sup> January 2016 Exam sessions: 10 <sup>th</sup> December – 22 <sup>nd</sup> December 2015 (fall exam session) 25 <sup>th</sup> January – 20 <sup>th</sup> February 2015 (winter exam session) <u>Spring/summer (2<sup>nd</sup>) semester</u> Lectures: 29 <sup>th</sup> February – 24 <sup>th</sup> March 2016 29 <sup>th</sup> March – 18 <sup>th</sup> June 2016 Exam sessions: 17 <sup>th</sup> May – 28 <sup>th</sup> May 2016 (spring exam session) 20 <sup>th</sup> June – 16 <sup>th</sup> July 2016 (summer exam session)
Courses	The course list 2014-15 is available at the School of Economics and Management website <a href="http://www.unibz.it/en/economics/welcome/default.html">http://www.unibz.it/en/economics/welcome/default.html</a> (c. course list 2014-15 being the first point below "Exams and degree thesis") The new course list 2015-16 will be available starting from August 2015. Detailed course descriptions and the timetable can be found after entering the single degree programme. In principle, exchange students can choose their courses not only from the degree programme they will be enrolled in but from all degree programmes and study years offered at the Faculty of Economics and Management. For enrolment in courses of our Master's degree programmes, admission has to be requested for each course.
Credit system	ECTS – European Credit transfer system: credit points are indicated in the course list for each course 1 ECTS credit point is equal to 6 hours of teaching and a workload of 25 hours for an average student
Full time workload	20-30 ECTS / semester depending on the degree programme and study year
Exams/Grading system	Exams are graded on a scale from 1 to 30, with 18 being the minimum grade for passing and 30 as the maximum grade. A "cum laude" (c.l.) can be added to the maximum grade as a special distinction.
Languages of instruction	One third of the courses of each degree programme is taught in English, one third in Italian and one third in German (see course list for details, the language of instruction of each course can be different in the academic year 2015-16)
Language requirements	Language of instruction of the courses selected (English or Italian or German) at an intermediate working level (B1 according to the Common European Framework of Reference <a href="http://www.unibz.it/de/students/languagecentre/autolearn/Documents/Esami%20e%20titoli%20riconosciuti_2012-2013.pdf">http://www.unibz.it/de/students/languagecentre/autolearn/Documents/Esami%20e%20titoli%20riconosciuti_2012-2013.pdf</a> See course list for details, the language of instruction of each course can be different in the academic year 2015-16

Language courses throughout the stay	<p>Italian, German, English and many other language courses - free of charge for exchange students. For details visit the homepage of the Language Centre: <a href="http://www.unibz.it/en/students/languagecentre/languagecourses/exchange/default.html">http://www.unibz.it/en/students/languagecentre/languagecourses/exchange/default.html</a></p>
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#### Accommodation:

Accommodation assistance	<p>The Free University of Bozen-Bolzano tries to accommodate all exchange students in student halls of residence (administered by the local government). Priority is given to NON-EU citizens because they need to have accommodation before their arrival, in order to obtain the student visa to enter Italy.  <u>Application deadline:</u> 30<sup>th</sup> June 2015 (online application form) for the fall/winter (1<sup>st</sup>) semester, 30<sup>th</sup> November 2015 for the spring/summer (2<sup>nd</sup>) semester</p> <p>Students who prefer to look for a private accommodation can check offers on the university's online notice board <a href="http://accommodationunibz.blogspot.it/">http://accommodationunibz.blogspot.it/</a> or send us an advert which will be published on the notice board.</p>
Prices	<p>Single room at student hall of residence: € 275 including expenses/month (+ returnable deposit: € 550). A full semester contract will be signed with the residence administration.</p> <p>Private accommodation ranges from € 350 to € 500/month for a single room in a shared apartment (+ returnable deposit: 2-3 month rents)</p>
Move into residence	<p><u>Fall/winter (1<sup>st</sup>) semester:</u> from Wednesday, 30<sup>th</sup> September to Friday, 2<sup>nd</sup> October 2015 (to confirm)  <u>Spring/summer (2<sup>nd</sup>) semester:</u> Monday, 29<sup>th</sup> February 2016 (to confirm)</p>

#### Health insurance:

Health insurance requirements	<p>Non-EU citizens: international private health and travel insurance required for the entire stay          EU citizens: European Health Insurance Card, issued by the local medical insurance in the country of origin</p>
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#### Other Financial Information:

Average costs of living and studying	<ul style="list-style-type: none"> <li>- Entry Visa: the Italian Student Visa is free of charge and has to be requested at an Italian Consulate/Embassy (students have to be prepared to long processing times)</li> <li>- Italian residence permit (to be requested once at place within 8 working days from the entrance in the Schengen Area): costs related to the issue ~ € 180</li> <li>- Food and personal items: ~ € 300/month</li> <li>- Public transport (bus, train): several possibilities according to individual needs</li> <li>- Textbooks: can be lent at our library, all teaching materials will be offered in digital format</li> </ul> <p>For further details see:  <a href="http://www.unibz.it/en/students/exchange/Incoming/CostsoflivingandstudyinginBolzano.html">http://www.unibz.it/en/students/exchange/Incoming/CostsoflivingandstudyinginBolzano.html</a></p>
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