

# UNIVERSITE CATHOLIQUE DE LILLE EXCHANGE INFORMATION

## 2015/2016 - LILLE Campus



### General Information

Name of Institution	Université Catholique de Lille	
Location	Lille, France	
Major Study Areas	Université Catholique de Lille includes 5 faculties and 20 schools and colleges : <ul style="list-style-type: none"> <li>➤ Law, Economics, Management</li> <li>➤ Arts and Humanities, Theology, Ethics</li> <li>➤ Health Sciences, Social Work</li> <li>➤ Science and Engineering</li> </ul>	
Number of students	25,500 full time students, of whom 3,300 international students from 100 different countries	
University website	Home page: <a href="http://www.univ-catholille.fr">http://www.univ-catholille.fr</a> Homepage in English: <a href="http://www.univ-catholille.fr/index-UK.asp">http://www.univ-catholille.fr/index-UK.asp</a> Homepage in French: <a href="http://www.univ-catholille.fr/decouverte/bienvenue.asp">http://www.univ-catholille.fr/decouverte/bienvenue.asp</a>	
International Relations Office	<p>Anne-Marie Michel - Director Tel : +33 3 59 56 69 97 - E-mail : <a href="mailto:anne-marie.michel@univ-catholille.fr">anne-marie.michel@univ-catholille.fr</a></p> <p>Audrey Vanpeperstraete - Deputy Director Coordinator of International Programs (European Summer Program) Tel : + 33 3 59 56 69 93 - E-mail : <a href="mailto:audrey.vanpeperstraete@univ-catholille.fr">audrey.vanpeperstraete@univ-catholille.fr</a></p> <p>Stéphanie Bois - International Officer Tel : +33 3 59 56 69 94 - E-mail : <a href="mailto:stephanie.bois@univ-catholille.fr">stephanie.bois@univ-catholille.fr</a></p> <p>Marie-Eve Bonnet Laborderie - Student Exchange Coordinator Tel : + 33 3 59 56 69 95 - E-mail : <a href="mailto:marie-eve.bonnetlaborderie@univ-catholille.fr">marie-eve.bonnetlaborderie@univ-catholille.fr</a></p> <p>Jennifer Clark - International Officer Tel : + 33 3 59 56 69 98 - E-mail : <a href="mailto:jennifer.clark@univ-catholille.fr">jennifer.clark@univ-catholille.fr</a></p> <p>Anne-France Danel – International Officer Tel : + 33 3 59 56 69 98 – E-mail : <a href="mailto:anne-france.danel@univ-catholille.fr">anne-france.danel@univ-catholille.fr</a></p> <p>Annie-Claude Guiset — Erasmus Institutional Coordinator Tel : +33 3 59 56 69 96 - E-mail : <a href="mailto:annie-claude.guiset@univ-catholille.fr">annie-claude.guiset@univ-catholille.fr</a></p> <p>Céline Marcorelli – International Officer Tel : + 33 3 59 56 79 13 – E-mail : <a href="mailto:celine.marcorelli@univ-catholille.fr">celine.marcorelli@univ-catholille.fr</a></p> <p>Karima Mouheb - International Officer Tel : + 33 3 59 56 79 62 - E-mail : <a href="mailto:karima.mouheb@univ-catholille.fr">karima.mouheb@univ-catholille.fr</a></p>	<p>Mailing Address :</p> <p>Université Catholique de Lille Direction Relations Internationales 60 Bd Vauban CS 40109 59016 Lille CEDEX France</p> <p>Fax number : +33 3 59 56 69 99</p>

## Academic Information

<b>Language of instruction</b>	<p>Most courses are taught in French. Some are taught in English, German and Spanish. <i>For courses taught in English, please see page 4 “Courses taught in English”</i></p> <p>Students who wish to take courses in French will need to provide a recommendation letter from their French teacher with the application form (see “supporting documents” page 6).</p>
<b>Academic Level</b>	Undergraduate and Graduate
<b>Course Information</b>	<p>Exchange students can take courses on <b>Lille Campus only</b>.</p> <p>Herein below is information on the areas of study offered by our Faculties/Schools, the contact details of the departmental coordinators and links to the most up-to-date lists of courses.</p> <p>Please note that the 2015/16 lists of courses are available between April and June, depending on the faculty or school.</p> <p><b>Usually, there are few changes in the lists of courses from one academic year to the other so you can rely on these lists to fill in the application form:</b></p>

<b>Faculty/School open to exchange students on Lille Campus</b>	<b>Area of study offered to exchange students</b>	<b>Course Information</b>	<b>Contact Detail of Departmental Coordinators</b>
FD – Faculty of Law <a href="http://www.faculte-libre-de-droit-lille.fr/">http://www.faculte-libre-de-droit-lille.fr/</a>	Law (Private, Business, Social Law), Political Science, European and International Law, Human Rights	List of courses on request	<a href="mailto:Isabelle.MINEZ@univ-catholille.fr">Isabelle.MINEZ@univ-catholille.fr</a>
FGES – Faculty of Management, Economics & Sciences <a href="http://www.fges.fr/">http://www.fges.fr/</a>	Economics, Finance, Management, Business, Accountancy, Auditing, Entrepreneurship, IT, Biology, Biotechnology, Ecology, Biochemistry, Biophysics, Mathematics, Physics, Chemistry	<p>. Bachelor « Economics and Finance » : <a href="#">link to course descriptions</a></p> <p>Bachelor “International Economics” : <a href="#">link to course descriptions</a></p> <p>. Bachelor “Management” : <a href="#">link to course descriptions</a></p> <p>. Bachelor “Accounting-Finance-Auditing” : <a href="#">link to course descriptions</a></p> <p>. Bachelor “Biological Sciences”: <a href="#">link to course descriptions</a></p> <p>. Bachelor “Sciences, Engineering Sciences”: <a href="#">link to course descriptions</a></p> <p>. Bachelor “Information Technology”: <a href="#">link to course descriptions</a></p> <p>. Master “Bank and Financial Institutions” : <a href="#">link to course descriptions</a></p> <p>. Master “Corporate Finance and Financial Markets”: <a href="#">link to course descriptions</a></p> <p>Master “Business and Management”: <a href="#">link to course descriptions</a></p> <p>. Master “International Management”: <a href="#">link to course descriptions</a></p> <p>. Master “Digital Commerce”: <a href="#">link to course descriptions</a></p> <p>Master “Information Technology”: <a href="#">link to course descriptions</a></p> <p>Master “Applied Ecology”: <a href="#">link to course descriptions</a></p> <p>. Master “Accounting and Auditing”: <a href="#">link to course descriptions</a></p>	<a href="mailto:celine.blondeau@icl-lille.fr">celine.blondeau@icl-lille.fr</a>

FLSH - Faculty of Arts & Humanities <a href="http://www.flsh.fr">www.flsh.fr</a>	Arts, Literature, Modern Languages, History, Geography, Political Science, Media & Communication, Psychology	<a href="#">Link to course descriptions</a>	<a href="mailto:suzanne.bray@univ-catholille.fr">suzanne.bray@univ-catholille.fr</a>
FM - Faculty of Medicine <a href="http://flm.icl-lille.fr/">http://flm.icl-lille.fr/</a>	Medicine	List of courses on request Courses taught in French only	<a href="mailto:olivier.bodart@icl-lille.fr">olivier.bodart@icl-lille.fr</a>
FT – Faculty of Theology <a href="http://theologie.icl-lille.fr">http://theologie.icl-lille.fr</a>	Philosophy, History and religious studies, Theology , Bible, Classical Languages	Description of courses available on this <a href="#">link</a>	<a href="mailto:patricia.legrand@univ-catholille.fr">patricia.legrand@univ-catholille.fr</a>
ISTC – College of Communication <a href="http://www.istc.fr/">http://www.istc.fr/</a>	Communication , Marketing and Public relations	<a href="#">Link to course descriptions</a>	<a href="mailto:julie.navalkar@istc.fr">julie.navalkar@istc.fr</a>
ISL – Institute of Social Work <a href="http://www.institut-social-lille.fr">http://www.institut-social-lille.fr</a>	Social Work	List of courses on request (Year 1 only)	<a href="mailto:estelle.soudant@institut-social-lille.fr">estelle.soudant@institut-social-lille.fr</a>
ESPOL – European School of Political and Social Sciences <a href="http://www.espol-lille.com/">http://www.espol-lille.com/</a>	Political Sciences, Social Sciences, European Studies	Bachelor program List of courses on request	<a href="mailto:giulia.sandri@univ-catholille.fr">giulia.sandri@univ-catholille.fr</a> <a href="mailto:elise.millois@univ-catholille.fr">elise.millois@univ-catholille.fr</a>
EDHEC Business School <a href="http://www.edhec.edu/">http://www.edhec.edu/</a>	EDHEC Master - Business Management Track	Master 1 : <a href="#">Link to course descriptions</a> MSc : <a href="#">Link to course descriptions</a>	<a href="mailto:kinga.bertoti@edhec.edu">kinga.bertoti@edhec.edu</a>
EDHEC BBA <a href="http://www.bba-edhec.fr/">http://www.bba-edhec.fr/</a>	Business Administration	English taught or French taught programs Course offer sent on demand	<a href="mailto:anne-charlotte.bernard@edhec.edu">anne-charlotte.bernard@edhec.edu</a>
IESEG School of Management <a href="http://www.ieseg.fr">http://www.ieseg.fr</a>	Marketing, Finance, Human Resource Management, Management of Information Systems, Operations Management, Audit Control, Entrepreneurship & Innovation, International Negotiation and Sales Management, International Business Economics	Upload course list for exchange students <a href="#">here</a> .  Check course syllabus (outline) <a href="#">here</a>	<a href="mailto:p.ameye@ieseg.fr">p.ameye@ieseg.fr</a>
ESTICE International Business School <a href="http://www.estice.fr">http://www.estice.fr</a>	International Business Languages (English, Spanish, German, Russian, Chinese) Intercultural Communication	<a href="#">Link to course descriptions</a>	<a href="mailto:amelia.kyriakakis@univ-catholille.fr">amelia.kyriakakis@univ-catholille.fr</a>
HEI Engineering school <a href="http://www.hei.fr/">http://www.hei.fr/</a>	Architectural, civil and building engineering, chemical, mechanical electricity and automatics, biomedical, textile, computer sciences, energy, habitat and environment; engineering management; banking finance and insurance	<a href="#">Link to course descriptions</a>	<a href="mailto:anne.lacour@hei.fr">anne.lacour@hei.fr</a>

ISA Institute of Life Sciences <a href="http://www.isa-lille.fr/">http://www.isa-lille.fr/</a>	Agriculture, Food Sciences, Environmental Sciences, Landscape Management, Agribusiness and Management	. Engineering program: <a href="#">link to course description</a> . International MSc in Food Sciences : <a href="#">link to course description</a> . International MSc in Sustainable Management of Pollution: <a href="#">link to course description</a> . French MSc in Environmental Sciences: <a href="#">Link to course description</a>	<a href="mailto:thanhly.leminh@isa-lille.fr">thanhly.leminh@isa-lille.fr</a>
ISEN Engineering school <a href="http://www.isen.fr/">http://www.isen.fr/</a>	Electronics, Computer Science, Telecommunications, Signals & Systems	<a href="#">Link to course descriptions</a>	<a href="mailto:evelyne.litton@isen.fr">evelyne.litton@isen.fr</a>

<b>Study areas not open to exchange students</b>	The following areas of study are NOT open to exchange students: midwifery – nursing – physiotherapy – chiropody
<b>Courses taught in English</b>	<p>Please consult the <b>most updated list of courses taught in English</b> offered in our faculties and schools on this <a href="#">link</a></p> <p>No official test is required for partner universities' students (we expect that exchange students have a sufficient level of English language).</p> <p>To note : for exchange students wishing to attend courses taught in English at the <b>Faculty of Law</b>, we recommend to have the following CEFR level : B2</p> <p><i>CEFR = Common European Framework of Reference for Languages</i></p> <p>Please see the assessment grid on this link <a href="http://www.coe.int/t/dg4/education/elp/elp-reg/Source/asseessment_grid/assessment_grid_english.pdf">http://www.coe.int/t/dg4/education/elp/elp-reg/Source/asseessment_grid/assessment_grid_english.pdf</a></p>

<b>Course Registration Information</b>	<p>Students are invited to indicate the study area or a provisional list of courses on the Université Catholique de Lille Student Exchange Application Form.</p> <p>Please note that we cannot guarantee that the courses you will choose will be available at the time of enrolment.</p> <p><b>The confirmation of the chosen courses and the registration for the courses are finalized on arrival in France with the Departmental Coordinator in the host school/faculty.</b></p>														
<b>Full-time Academic Course Load</b>	<p>In the European Credit Transfer System (ECTS), the normal workload for a full-time student is 30 credits per semester.</p> <p>We recommend exchange students to take a minimum of 20 credits.</p>														
<b>Grading System</b>	<p><b>Grading scale goes from 0 to 20.</b></p> <table border="1"> <tbody> <tr> <td>18-20</td><td>Exceptional</td></tr> <tr> <td>16-17</td><td>Excellent</td></tr> <tr> <td>14-15</td><td>Very good</td></tr> <tr> <td>12-13</td><td>Good</td></tr> <tr> <td>10-11</td><td>Average</td></tr> <tr> <td>8-9</td><td>Just Sufficient</td></tr> <tr> <td>Below 8</td><td>Fail</td></tr> </tbody> </table>	18-20	Exceptional	16-17	Excellent	14-15	Very good	12-13	Good	10-11	Average	8-9	Just Sufficient	Below 8	Fail
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12-13	Good														
10-11	Average														
8-9	Just Sufficient														
Below 8	Fail														
<b>Transcripts</b>	Transcripts are mailed by the <b>host school/faculty's departmental coordinator</b> to the student and to the home university exchange coordinator <b>6 weeks</b> after the end of the semester.														

## Academic Calendars

Each faculty and each school has its own academic calendar.

Please note that the 2015/2016 academic calendars are usually available between April and June.

Faculty / School Lille Campus	Exchange Students should be present at the faculty/school during the months below
FD – Faculty of Law	Fall semester : early September to mid-January Spring semester : mid-January to end of June <i>Resit sessions for Fall and Spring Semesters <u>in June</u></i>
FGES – Faculty of Management, Economics & Sciences	Bachelor program : .Fall semester : from end of August to December (before Christmas Holidays) . Spring semester : from early January to mid-May Master program : yearly based – from mid-September to end of May
FLSH - Faculty of Arts and Humanities	Fall semester : early September to December (before Christmas Holidays) Spring semester : early January to end of May (if exams retake, to end of June)
FM – Faculty of Medicine	Fall semester : from early September to end of December (to be confirmed) Spring semester : from early January to end of June (to be confirmed)
FT Faculty of Theology	Fall semester : end of September to mid-January Spring Semester: mid-January to mid-June
ISTC – College of Communication	Fall semester : early September to December (before Christmas Holidays) Spring semester : early January to end of May (early July if students take Master 1 courses)
ISL -Institute of Social Work	Fall semester : early September to end of January Spring semester : early January to end of June
ESPOL European School of Political and Social Sciences	Fall semester: early September to December (before Christmas Holidays) Spring semester: early January to end of May <i>Resit sessions for Fall and Spring Semesters <u>in June</u></i>
EDHEC Business School	Fall term : early September to end of December Spring term : early January to end of April (MSc) or May (Master 1)
EDHEC BBA	Fall semester : early September to end of December Spring semester : early January to end of May (French taught program) early February to end of May (English taught program)
IESEG School of Management	Fall semester : mid-August to December (before Christmas Holidays) Spring semester : early January to end of June
ESTICE International Business School	Fall semester : early September to December (before Christmas Holidays) Spring semester : early January to mid-May
HEI Engineering School	Fall semester: early September to end of January Spring semester: early January to end of June
ISA Institute of Life Science (Engineering School)	Fall semester: mid-September to mid-January Spring semester: mid January to mid-June
ISEN Engineering School	Fall semester : mid-September to end of December Spring semester : early January to end of June (classes) or July (if internship)

## Application Procedure

<b>Application Deadlines</b>	<p>For a student exchange beginning in <b>end of August/September</b> (Fall semester or academic year) : <b>April 30, 2015</b></p> <p>For a student exchange beginning in <b>January</b> (Spring semester) : <b>October 15, 2015</b></p>
<b>Application Procedure</b>	<p><b>Step 1:</b> the home university sends an e-mail to nominate the student(s) to <a href="mailto:marie-eve.bonnetlaborderie@univ-catholille.fr">marie-eve.bonnetlaborderie@univ-catholille.fr</a> (UCL Student Exchange Coordinator) with the following information: Name – Surname – Gender – E-mail address - Major – Period of study exchange at Université Catholique de Lille.</p> <p><b>Step 2:</b> The student completes the Student Exchange Application Form electronically and prepares electronic copies of the supporting documents (see below).</p> <p><b>Step 3:</b> The exchange coordinator of the student's home university <b>sends by e-mail only</b> the application form as well as the required documents to UCL Student Exchange Coordinator: <a href="mailto:marie-eve.bonnetlaborderie@univ-catholille.fr">marie-eve.bonnetlaborderie@univ-catholille.fr</a> (one email per student with all attachments included). <i>To note : applications sent by post are not accepted</i></p> <p><b>Step 4:</b> UCL Student Exchange Coordinator confirms the reception of the application form and the supporting documents.</p> <p><b>Step 5:</b> UCL Student Exchange Coordinator sends the complete application to the appropriate academic departments for approval.</p> <p><b>Step 6:</b> If the students are accepted, <b>UCL Student Exchange Coordinator sends the original acceptance letter to the Exchange Coordinator of the student's home university.</b> It generally takes 3/4 weeks for an application to be processed and the acceptance letter to be mailed.</p> <p><b>Step 7 :</b> the exchange student will be contacted directly by the host faculty/school to provide additional documents to finalize the application.</p> <p><i>Please note :</i></p> <p>. The UCL application material is sent by e-mail by the end of January to partner universities. It is not available on our website.</p> <p>. If the Exchange Coordinator at the Home University doesn't receive the confirmation email after sending the application form and supporting documents, please contact UCL Student Exchange Coordinator.</p> <p>. If a student <b>cancels</b> his/her exchange application, please inform and send an e-mail to UCL Student Exchange Coordinator : <a href="mailto:marie-eve.bonnetlaborderie@univ-catholille.fr">marie-eve.bonnetlaborderie@univ-catholille.fr</a></p>
<b>Supporting documents required</b>	<ul style="list-style-type: none"> <li>➤ Student Exchange Application Form</li> <li>➤ Copy of passport</li> <li>➤ Current transcripts. Students with a GPA lower than 2.75 must obtain UCL's permission in advance to participate in the student exchange program.</li> <li>➤ For students wishing to attend courses taught in French : a letter of recommendation from their French teacher confirming the student's level</li> </ul> <p><u>For exchange students wishing to attend courses taught in French at the Faculty of Law</u>, we recommend to have the following <b>CEFR level: B2</b>.</p> <p>CEFR = Common European Framework of Reference for Languages.</p> <p>Please see the assessment grid on this link <a href="http://www.coe.int/t/dg4/education/elp/elp-reg/Source/assessement_grid/assessment_grid_english.pdf">http://www.coe.int/t/dg4/education/elp/elp-reg/Source/assessement_grid/assessment_grid_english.pdf</a></p>

## Accommodation information

It may be very difficult to find housing upon arrival in Lille. So we strongly recommend you to make sure that you have housing **before** your arrival in France. Please find below 2 options: to stay in a university dorm or to find housing by yourself.

<b>Stay in a university dorm</b>	<p>If you wish to book a room in a university dorm, kindly note that <b>all the housing information</b> (list of dorms, description, rent price, application procedure, etc.) is available on the website of AEU (Housing Office) : <a href="http://www.aeu.asso.fr">www.aeu.asso.fr</a> (English version available/please click on the British flag)</p> <p><u>Information and Contact :</u>          Service Logement (Housing Office) - A.E.U Association d'Entraide Universitaire          47 Boulevard Vauban (second floor) - Lille - Tel: +33 (0)3. 20.15.97.78 - E-mail : <a href="mailto:contact.aeu@orange.fr">contact.aeu@orange.fr</a>          Website : <a href="http://www.asso-aeu.fr/en/">http://www.asso-aeu.fr/en/</a> – Facebook : facebook.com/aeu.com          Open from Monday to Friday : 8.30 am to 6.00 pm</p>	
<b>University dorms available to exchange students</b>	<b>University dorms available on campus</b> <ul style="list-style-type: none"> <li>➤ Saint-Michel</li> <li>➤ Albert le Grand</li> <li>➤ Teilhard de Chardin</li> <li>➤ Valentine Charrondière</li> <li>➤ Denis Reille</li> <li>➤ Charles Havez</li> </ul>	<b>University dorms available off campus</b> <ul style="list-style-type: none"> <li>➤ Foyer International – St Camille</li> <li>➤ Franciscaines de Lille</li> <li>➤ Franciscaines de La Madeleine</li> <li>➤ Notre-Dame</li> <li>➤ Saint-Louis</li> <li>➤ Saint-Gérard</li> </ul>
<b><u>Recommended</u> housing application deadlines</b>	<ul style="list-style-type: none"> <li>- <b>April 30</b> *for a student exchange beginning in August/September (Fall semester)</li> <li>- <b>October 30</b> ** for a student exchange beginning in January (Spring semester)</li> </ul> <p>* Housing application open from January 1<sup>st</sup> ** Housing application open from September 15</p>	
<b>Housing application procedure and important information</b>	<p>. The student applies on line on the AEU website (Housing office) : <a href="http://www.asso-aeu.fr/en/">http://www.asso-aeu.fr/en/</a>          Please click on the British flag - "Accommodation".</p> <p>To validate your application, you will be asked to pay on line a housing administrative fee of 230 Euros.</p> <p>. The allocation of your dorm and a housing attestation mentioning the address of your dorm (attestation requested to get your visa) will be given by the Housing Office (AEU) :</p> <ul style="list-style-type: none"> <li>- from mid June to mid-August for a student exchange beginning in end of August/September (Fall semester)</li> <li>- from early December for a student exchange beginning in January (Spring Semester)</li> </ul> <p>. The accommodation allocation board will take into account your preferences as much as possible according to availability.  <i>To note: The International Office of UCL has <b>no involvement</b> in the allocation of rooms/dorms which is the responsibility of AEU.</i></p> <p>. According to French law, <b>rentals run for 1 year and are due:</b></p> <ul style="list-style-type: none"> <li>- from August 1<sup>st</sup> to July 31<sup>st</sup> (student exchange for Fall semester or academic year) even if the students arrive later in September</li> <li>- or from January 1<sup>st</sup> to December 31<sup>st</sup> (student exchange for Spring Semester) even if the students arrive later in February.</li> </ul> <p>. <b>Leaving your dorm before the date of expiration of your rental contract : 1 month before leaving your dorm</b>, students must inform by e-mail the Housing Office : <a href="mailto:contact.aeu@orange.fr">contact.aeu@orange.fr</a></p> <p>. Students may consult as well the housing FAQ available <a href="http://www.univ-catholille.fr/international-students/faq-housing.asp">http://www.univ-catholille.fr/international-students/faq-housing.asp</a></p>	



### Other housing options

These are some websites for students wishing to find housing by themselves :

<http://www.franceforstudents.com/>

<http://www.francecorentstudents.com/>

<http://www.estudines.com/>

<http://www.campusea.fr/>

**A guide of Housing in Lille** (in French) is available on this website

<http://www.crij-npdc.fr/site/?p=640>

### Estimated cost of living

#### Budget in Euros

##### By month

Accommodation (university dorm AEU)	from about 240 to 550/month
Food (university restaurant AEU)	About 300/month
Books and materials	About 50/month
Transport (bus/metro)	About 80/month (leisure)
Phone & Internet	About 30/month

##### Supplementary expenses should be added

For students booking a room through AEU :

- AEU housing application fee : 230 Euros
- AEU charges (includes electricity and water) : 468 Euros (annual)
- AEU housing deposit: about 615 Euros. *It will be returned at the end of the year if no material damage has been caused to the room*
- AEU student services card : About 11 Euros
- Membership fees (AEU dorm) : 87 Euros
- Insurance for accommodation : About 41 Euros (annual)
  
- **French Health insurance:** About 213 Euros/Academic year.  
It is **mandatory** if students stay for **more than 3 months** in France (please see page 10)
- For students having a visa "CESEDA" : Fiscal stamp of 58 Euros (to buy once in France)
- Personal expenses



## Visa information

Citizens from Germany, Austria, Belgium, Denmark, Spain, France, Greece, Ireland, Italy, Luxembourg, the Netherlands, Portugal, the UK, Sweden, Cyprus, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Czech Republic, Slovakia, Iceland, Liechtenstein, Norway, Andorra, Monaco, Switzerland, San Marin and from Vatican are exempted from the visa procedure.

### Student Visa

**For students of the following nationalities :** Algeria – Argentina – Benin – Brazil – Burkina Faso – Cameroon – Chile – China – Colombia – Comoros – Congo (Brazzaville) – Cote d'Ivoire – Gabon – Guinea – India – Japan – Indonesia – Lebanon – Madagascar – Mali – Morocco – Mauritius – Mexico – Peru – Senegal – Russia – South Korea – Syria – Taiwan – Tunisia – Turkey – USA – Vietnam

An online application procedure has been set up by the French Ministry of Foreign Affairs. This procedure must be followed and is **mandatory to obtain a student visa**.

More information: Please contact Campus France in your home country.

**For students from any other nationality:** Please check with the French Consulate which is the closest to your home. It will give the process and the list of required documents to get a visa.

Check <http://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/annuaire-et-adresses-du-maedi/ambassades-et-consulats-francais-a/> > Ambassades et consulats français à l'étranger: this website is done by our Ministry of Foreign Affairs and gives the contacts of French embassies and consulates abroad.

For exchange students staying in France **for 1 semester**, please inform the **agent consulate** if you will **travel outside France or if you will have a salary work in France in order to be delivered the appropriate visa**.

Students need to have received **Université Catholique de Lille acceptance letter** (lettre d'invitation) before starting the visa application (the original letter is sent to the home university).

A tourist visa is not sufficient and students will face being expelled from France after 3 months and **any diplomas or credits obtained will not be recognised**.

**Please note that students coming without student visa won't be accepted.**

### Once arrived in France

For students with visa **CESEDA R.311-3 6° (Visa Long Séjour Valant Titre de Séjour)** : you will have **to validate it by OFII** (Office Français de l'Immigration et de l'Intégration) once in France. *Please don't forget to bring with you the document provided by the French Consulate : “**Visa de Long Séjour – Demande d'attestation OFII**”*

Please contact the International Office of your host school or faculty. You will be helped to process the validation of your visa.

For student with visa **“carte de séjour à solliciter”**, you will have to apply for a resident permit (**carte de séjour**) once in France. Please contact the International Office of your host school or faculty. You will be helped to apply for a Carte de séjour.

For student with visa **“Dispense temporaire de carte de séjour”**, there is no administrative procedure. Please note that this visa doesn't allow students to extend their stay in France, to have salary work in France and to get ALS (housing subsidy).

## Health Insurance Information

<b>Health Insurance Mandatory</b>	<p><b>For students under 28 years :</b> Even if students come to France with your own health insurance, <b>the French Government requires non European Union students (EU) under 28 years old and spending more than 3 months in France to purchase the French health insurance, called “Sécurité Sociale”.</b></p> <p>The amount is about 213 Euros/Academic year. The annual premium is to be paid for the entire academic year no matter when students come to France. It is valid from October 1, 2015 to September 30, 2016. It refunds about 70 % of medical costs.</p> <p>On your arrival, please <b>contact the International Office of your host school or faculty</b> in order to fill in the appropriate forms</p> <p>For further information : <a href="http://www.ameli.fr/assures/index.php">http://www.ameli.fr/assures/index.php</a> (“Soins et remboursements”)</p> <p><b>Important:</b> <i>Sécurité sociale doesn’t cover you if you travel outside France, in case of repatriation and for civil liability.</i></p> <p><b>For students over 28 years old,</b> please bring with you proof of your health insurance coverage.</p>
<b>Health insurance Optional</b>	<p>Students have the option of getting complementary financial cover to obtain better refunds. This cover is distinct from the affiliation to Sécurité Sociale. There are several complementary student insurance companies. Most of the students from UCL take out the SMENO: <a href="http://www.smeno.com">www.smeno.com</a>.</p> <p>The costs vary depending on the insurance company and the option chosen.</p>

## Orientation Information

<b>Welcome session</b>	<p>Please don’t hesitate to visit the International Relations Office of Université Catholique de Lille for assistance and orientation.</p> <p>Welcome sessions are organised by UCL International Office at the beginning of each semester. Contact: <a href="mailto:karima.mouheb@univ-catholille.fr">karima.mouheb@univ-catholille.fr</a></p> <p><i>Please note: Additional welcome sessions may be offered by the various schools and faculties.</i></p>
<b>UCL International Office opening days and hours</b>	<p>The International Relations Office of UCL is situated 60 boulevard Vauban, ground floor, room 23</p> <p>Open from Monday to Friday From 9.00 am to 12.30 pm and from 2.00 to 5.30 pm.</p> <p><i>The international office is closed during :</i> <i>Summer holidays from July 25 to August 24, 2015</i> <i>Christmas holidays from December 19, 2015 to January 3, 2016</i></p>

**Additional Information :** <http://www.univ-catholille.fr/international-students/admission-registration.asp>