

## INFORMATION SHEET 2015-16

Name of Institution	University of Hertfordshire
Website	<a href="http://www.herts.ac.uk">www.herts.ac.uk</a>
Name, Title and Address of Contact for Incoming Students	Jack Pettifer Study Abroad Coordinator European and Study Abroad Office University of Hertfordshire College Lane Hatfield Hertfordshire AL10 9AB UNITED KINGDOM  Physical location: Room M016, De Havilland Campus
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**Semester Dates: Semester A (Fall)**

Preferred Arrival Date	<i>Saturday 19 and Sunday 20 September 2015*</i>
Registration/Orientation Dates	<i>Monday 21 – Friday 25 September 2015*</i>
Classes Start	Monday 28 September 2015
Classes End	Friday 8 January 2016
Exam Period	Monday 11 January – Saturday 16 January 2016
Break/Major Holidays	Monday 21 December 2015 – Friday 1 January 2016
Last Day of Semester/Exam Period	Saturday 16 January 2016

**Semester Dates: Semester B (Spring)**

Preferred Arrival Date	<i>Saturday 16 and Sunday 17 January 2016*</i>
Registration/Orientation Dates	<i>Saturday 16 – Sunday 17 January 2016*</i>
Classes Start	Monday 18 January 2016
Classes End	Friday 29 April 2016
Exam Period	Monday 02 May – Friday 20 May 2016
Break/Major Holidays	Monday 4 April – Friday 15 April 2016
Last Day of Semester/Exam Period	Friday 20 May 2016

**There will be examinations from Monday 20 June 2016 –Friday 1 July 2016 for referred/deferred assessments from Semesters A and B.**

*\* subject to confirmation*

**Academic and Enrollment Information:**

Application Deadline	For entry in Semester A (September): <b>30 April</b> For entry in Semester B (February): <b>17 October</b>
Language(s) of Instruction	English
What is the minimum enrollment requirement for exchange students (number of credits)?	Minimum: 45 per semester (only with permission of home university) Maximum: 60 per semester (no exceptions) A full course load is 60 credits per semester. ( 60 UH Credits = 30 ECTS)
Course offerings	Please refer to 'Programme Specification' documents of individual degree programmes under 'courses' on <a href="http://www.herts.ac.uk">www.herts.ac.uk</a> .
Are any modules/subjects restricted?	<ul style="list-style-type: none"> <li>Some <b>Health</b> modules are unavailable to exchange students. This includes the modules from the following programmes: Nursing, Midwifery, Mental Health, Paramedic Sciences, Sport Therapy, Dietetics, Radiotherapy, Physiotherapy and Social Work</li> <li>Students wishing to study <b>Education</b> modules cannot choose modules from the BEd degree, only from the BA (Hons) Education Studies degree.</li> <li>Modules of the <b>Film and TV</b> programme are <b>extremely</b> limited and we can only support applications from candidates who have practical experience of film making (camera work, editing &amp; post production). Practical experience should be indicated in application.</li> <li>Any modules with 'AHP', 'FBS', 'FTC', 'FCO', 'FHH', 'FEN', 'IFS', 'HIBT' or 'FHE' in the module code are <b>not</b> available to exchange students, these modules are not taught at UH.</li> <li>Undergraduate exchange students cannot study postgraduate modules; these begin with 7, e.g. 7BUS0012.</li> </ul>
Do students need to request a transcript?	No. A transcript will be automatically sent to the home university's coordinator and to the student's home address.  Semester A only: March-April  Semester B and A&B: July-August
Application Requirements for Exchange Students  (Applications are preferred to be completed typed)	Complete <b>application form</b> and submit via email (preferred) or post together with with: <ul style="list-style-type: none"> <li>Module Selection form</li> <li>Copy of passport ID page</li> <li>Copy of official University transcript</li> <li>List of courses in progress (if not listed on transcript)</li> <li>Descriptions of any classes taken/in progress which will act as pre-requisites for modules to be taken at UH</li> </ul>

	<ul style="list-style-type: none"> <li>• <i>Copy of English language qualifications (<u>only</u> for students whose nationality is <b>not</b> on the list below, and wish to apply for a Tier 4 (general) student visa). <a href="#">See here</a> for approved list of English language tests</i> <ul style="list-style-type: none"> <li>• <i>Antigua and Barbuda</i></li> <li>• <i>Australia</i></li> <li>• <i>Bahamas</i></li> <li>• <i>Barbados</i></li> <li>• <i>Belize</i></li> <li>• <i>Canada</i></li> <li>• <i>Dominica</i></li> <li>• <i>Grenada</i></li> <li>• <i>Guyana</i></li> <li>• <i>Jamaica</i></li> <li>• <i>New Zealand</i></li> <li>• <i>St Kitts and Nevis</i></li> <li>• <i>St Lucia</i></li> <li>• <i>St Vincent and the Grenadines</i></li> <li>• <i>Trinidad and Tobago</i></li> <li>• <i>United States of America</i></li> </ul> </li> </ul>
Language Requirements (such as proficiency tests)	<p>Students whose nationality is not on the list above wishing to apply for a Tier 4 student visa will need to complete an English language test before a CAS (Certificate of Acceptance for Studies) number can be issued. Students will need a score of at least CEFR level B2 (equivalent to IELTS 5.5 for EVERY element).</p> <p>Students who do not need a Tier 4 student visa do not need to complete an English language test.</p>
Visa Requirements	<p>For students staying 6 months or less, either:</p> <ul style="list-style-type: none"> <li>• <a href="#">Student visitor</a></li> <li>• <a href="#">Tier 4 student visa</a></li> </ul> <p>For students staying for 2 semesters:</p> <ul style="list-style-type: none"> <li>• <a href="#">Tier 4 student visa</a></li> </ul> <p>Detailed and up-to-date advice is found on the <a href="#">UK Border Agency website</a>.</p>

### Medical Coverage:

For information about accessing healthcare while in the UK, and to establish what treatment you may be eligible for under the National Health Service (NHS), please visit the UK Council for International Student Affairs (UKCISA) website: <http://www.ukcisa.org.uk/International-Students/Study-work--more/Health-and-healthcare/>. The University operates a medical Centre based on the College Lane campus. You will be able to register with this service during orientation.

**Students studying in the UK for one semester are NOT entitled to state healthcare and must arrange their own medical insurance.**

### Accommodation and Services:

Is student accommodation coordinated by the exchange program office?	No. Students must apply directly to the Accommodation office. Students can apply online via: <a href="https://www.residences.herts.ac.uk/">https://www.residences.herts.ac.uk/</a> Up-to-date information is available on the <a href="#">Accommodation website</a> .
Types of Accommodation available to exchange students	<ul style="list-style-type: none"> <li>○ On Campus Cost: £73-160</li> <li>○ Off Campus Cost: approx £85-95, plus bills</li> <li>○ Lodging at local family Cost: approx £90 (full board) or £75 (self catered)</li> <li>○ For full details please follow the link - <a href="http://www.herts.ac.uk/university-life/accommodation/how-much-does-accommodation-cost">http://www.herts.ac.uk/university-life/accommodation/how-much-does-accommodation-cost</a></li> </ul> <p><b>All prices stated are per week, and relate to 2014/15 costs and may therefore increase in 2015/16</b></p>
Is housing guaranteed for exchange students?	No. Accommodation allocations are made subject to availability.
Is there a meal plan?	No. All accommodation includes comprehensive kitchen facilities. Students are responsible for buying their own cooking equipment/arranging to share with others. Refectories are available on the College Lane and De Havilland campuses (College Lane: breakfast, lunch and dinner, De Havilland: breakfast and lunch).
Housing Deposit, if required	Currently £400, payable online when accommodation is allocated.
Are facilities and/or services for disabled students available?	Yes. Disabled students may request that their accommodation application is prioritised by writing to the Head of Residential Allocations. Details of students who declare their disability on their application form will be sent to central University disability coordinators who will arrange an appointment to discuss individual needs.

### Employment

Are employment opportunities available on/off campus?	<p>Yes, <b>subject to visa regulations</b>. Students staying in the UK on a Tier 4 (General) student visa may work for up to 20 hours per week during term time, and up to 40 hours per week during vacations. Students may work on- or off-campus. The Students Union runs a small employment agency and recruits for both on- and off-campus positions.</p> <p>Students who entered the UK as a Student Visitor are <b>NOT</b> allowed to work under any circumstances, even if it is unpaid.</p>
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### Other Expenses

Please provide an estimate of expenses students are expected to incur in local currency.	<p>Food £45.00 p week</p> <p>Books/Supplies: £150.00 p semester (<i>costs for different subject vary widely, a lot of books can be purchased on the Internet secondhand, UH also has a large library and e-books and e-journals may be available</i>)</p> <p>Personal/Misc: £20.00 p week.</p> <p>Local Transportation: £20.00 p week</p> <p>For a more extensive overview please refer to: <a href="http://www.herts.ac.uk/international/fees/living-costs">www.herts.ac.uk/international/fees/living-costs</a></p>
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