

# **The University of Nottingham Ningbo, China**

## **Exchange Information Sheet 2014**



- All study programmes are delivered entirely in English
- Friendly and vibrant international community from over 60 different countries
- Dedicated on campus International student support (including International Office, buddy system, guaranteed on campus accommodation etc.)
- Over 100 student societies and a range of cultural activities including weekend trips
- Free Chinese Language lessons for new international students
- Chance to travel and explore the vast array of history, beauty and entertainment in China
- Scholarship opportunities for international exchange students

## About UNNC

The University of Nottingham Ningbo, China is the first Sino-Foreign University in China with approval from the Chinese Ministry of Education.

The University of Nottingham Ningbo's mission statement is "Academic Excellence in the Service of Global Citizenship". All undergraduate and postgraduate programmes in Ningbo are conducted entirely in English with the same teaching and evaluation standards as at Nottingham UK by staff either seconded from Nottingham UK or appointed internationally to the University of Nottingham standards.

The University is located in Ningbo Higher Education Park on a newly built and dedicated campus with a land area of 887mu. It currently has over 5400 undergraduate and postgraduate students and more than 600 teaching and administrative staff from over 40 countries in the world.

Further information is available on: [www.nottingham.edu.cn](http://www.nottingham.edu.cn)

## About Ningbo, China

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Located in the middle of China's coast (2.5 hours by bus from Shanghai), it is the cradle of the cultures in Yangtze River Delta and also a portal city equipped with modern port facilities and airport. Now it's playing an important role in economy, society, culture etc. as a major port city along the south-eastern coast, a economic center in the southern wing of Yangtze Delta and a famous state-level historic and cultural city. A lot of relics are well preserved here, representing the toil and wisdom of the ancestors.

Ningbo is endowed with sub-tropical monsoon climate, with clear four seasons. Beautiful natural sceneries can be seen all over the city with strong appeal of Southern styles of China. The inherent customs and unique traditional cultures are well preserved here.

## Scholarships

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There are two types of scholarship available to students who are seeking a semester or an academic year's study at The University of Nottingham Ningbo China. Find out more: [www.nottingham.edu.cn/scholarships](http://www.nottingham.edu.cn/scholarships)

## Course Information

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### Language of instruction

All undergraduate and postgraduate programmes in Ningbo are conducted entirely in English with the same teaching and evaluation standards as at Nottingham UK by

staff either seconded from Nottingham UK or appointed internationally to the University of Nottingham standards

### Credit system and course load

Students are required to undertake a full time course of study for one or two semesters. Modules are normally worth 10-20 credits each. The average full time workload is 60 Nottingham credits (30 ECTS credits) in one semester and 120 credits (60 ECTS credits) over two semesters in one year. 50 credits is the minimum full-time workload in one semester.

### Choosing modules

UNNC offers a wide range of subjects for your period of study abroad, including business management, international communications, international studies, science and engineering, English studies etc.. Students need to fill in the learning agreement as part of your exchange or study abroad application. The Learning Agreement is a list of the modules you would like to study whilst you are at The University of Nottingham Ningbo China.

When completing the Learning Agreement, students are advised to follow the general guidelines below:

- Students should choose modules at the appropriate Level (Year) for their own degree program. For module details, please refer to the UNNC module catalogue:

[http://modulecatalogue.nottingham.ac.uk/ningbo/asp/main\\_search.asp](http://modulecatalogue.nottingham.ac.uk/ningbo/asp/main_search.asp)

| Level ( UNNC Year)                            | Example ( <i>The third character of the module code indicates the module level</i> ) |
|---|--|
| <b>Level 0</b><br>(UNNC Undergraduate Year 1) | H1 <b>0</b> FM1 Foundation Mechanics   |
| <b>Level 1</b><br>(UNNC Undergraduate Year 2) | CS <b>1</b> 811 Japanese 1A  |
| <b>Level 2</b><br>(UNNC Undergraduate Year 3) | P1 <b>2</b> 406 Quantitative Methods 2A  |
| <b>Level 3</b><br>(UNNC Undergraduate Year 4) | AS <b>3</b> 001 China and the World  |
| <b>Level 4</b> (UNNC Postgraduate)            | ES <b>4</b> 141 World Englishes: East and South-East Asia                            |

- Undergraduate exchange students are recommended to choose Level 2 modules.
- Undergraduate exchange students can choose other UG level modules (Level 0, Level 1 and Level 3), subject to having satisfied any prerequisite requirements, the enrollment quota and the approval of their home university/school.
- Postgraduate exchange students are recommended to choose Level 4 modules.
- The normal credit load is 60 Nottingham credits per semester (minimum 50 credits and maximum 70 credits per semester). The full credit load for a whole academic year is 120 credits.
- Please note that the module preferences do not constitute pre-registration. There is no guarantee that you will be able to take the modules based on your preferences due to potential timetable clash.
- Timetable clash is likely to occur when you choose modules across different schools and levels, for example, a level 2 Business school exchange student chooses a level 3 International Communication module). In the table below, you will be asked to specify whether or not a module is compulsory to your degree program. If yes, we will prioritize your compulsory module while avoiding timetable clash.
- Module registration takes place on your arrival at UNNC. Within the first two academic teaching weeks, you will be allowed to make further changes of your module choices upon the approval of your home university/school.
- For language modules please specify the language level (e.g. Spanish 2a). Students who choose Mandarin module will be asked to do an online placement test before arrival in order to place you at a suitable level of language module. For details, please contact Language Center via [Lc-enquiries@nottingham.edu.cn](mailto:Lc-enquiries@nottingham.edu.cn)

## Area of Study

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### International Business

- [BA Finance Accounting and Management](#)
- [BA International Business with Communications Studies](#)
- [BA International Business Economics](#)
- [BA International Business with French/German/Spanish/Japanese/Chinese](#)
- [BA International Business Management](#)
- [BA International Business Management](#)

### Economics

- [BSc International Economics and Trade](#)

## International Studies

- [BA European Studies](#)
- [BA International Studies](#)
- [BA International Studies with French/German/Spanish/Japanese/Chinese](#)

## International Communications

- [BA International Communications Studies](#)
- [BA International Communications Studies with Chinese](#)

## English

- [BA English Language and Applied Linguistics](#)
- [BA English Language and Literature](#)
- [BA English Studies with International Business](#)

## Science and Engineering

- [BEng Architecture](#)
- [BEng Architectural Environment Engineering](#)
- [BEng Civil Engineering](#)
- [BEng Chemical Engineering](#)
- [BSc Computer Science](#)
- [BSc Computer Science and Management](#)
- [BSc Computer Science with Artificial Intelligence](#)
- [BEng Environmental Engineering](#)
- [BEng Electrical and Electronic Engineering](#)
- [BSc Mathematics with Engineering](#)
- [BEng Mechanical Engineering](#)
- [BEng Mechatronic Engineering](#)
- [BEng Product Design and Manufacture](#)
- [BSc Software Engineering](#)

## Academic Calendar

Autumn Semester: September – January

Spring Semester: February - June

Full Academic Year: September – June

<http://www.nottingham.edu.cn/en/academicservices/calendar>

## Application Information

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### How to apply

Submit an application following the instructions on the 'UNNC Study Abroad and International Exchange Application Form' together with following supporting documents:

- Your most recent original academic transcript
- A copy of your passport
- A copy of your English language test result (if applicable)
- An official nomination
- Passport photo

### Application Deadline

The application deadline is: 31st May for September entry, and 30th October for Spring entry.

### Entry requirement

All applicants must be a current student at an overseas university or college of higher education and have completed at least one year of study at their home institution. Students apply for International Exchange programme must be nominated by their home university.

Applicants from non-English speaking countries must submit evidence of English language proficiency at the time of application. Our minimum entry requirements are

- IELTS 6.5 with the writing band no less than 6.0 or
- TOEFL (paper based) 575 + TWE no less than 4.5 or
- TOEFL (computer based) 232 + TWE no less than 4.5
- TOEFL (IBT) 88 (minimum 19 in any element)

## Accommodation

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Students will live in an International Student Residence Hall on campus with other students from around the world where all the rooms are fully furnished. There are several options available for international students. All the single occupancy rooms in building 11 are air-conditioned and equipped with a telephone, broadband connection, a Tv set and a separate bathroom. There are kitchen facilities on each floor where you can share your cooking skills with others. Accommodation in the building 18 and 20 takes the form of fully furnished, four-room flats. Each flat has four private bedrooms, two toilets, one shower room, one washing room and a lounge/common room.

Further information on on-campus accommodation in UNNC is available at:

<http://www.nottingham.edu.cn/Accommodation>

## International Student Support Services

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### **The International Office**

Staffs in the International Office are committed to offering guidance and support to international students from the moment they register. We can offer you expert advice on matters such as visa and immigration regulations, entry requirements and even what to pack.

### **Welcoming you to China**

Arriving in a new country can be daunting. We therefore offer a free coach pick-up service for new international students arriving at Shanghai Pudong Airport and Ningbo Airport during the induction period. We will also help you with the paperwork required for visas, including police registration, and will ensure there is an English speaking medical adviser to accompany you for mandatory health checks after your arrival in China.

### **Making you feel at home**

The International Office runs a Welcome Programme aimed specifically at helping international students settle in. We take care of practical details, like opening a bank account, and ensure there is a line-up of social activities so you can meet people and make new friends.

### **Student networks and support**

The vis-à-vis programme, a type of buddy system, matches new students with experienced students. Hall tutors, who are mature students, are also available to discuss any concerns connected to the student residence. In each academic division students are assigned a personal tutor. The first meeting with your personal tutor normally takes place within the first few weeks of the autumn semester. You are welcome to discuss any academic or personal issues with them.

### **Excursions and events**

The International Office runs a number of events and excursions for international students. These include a series of festival events, both western and Chinese, as well as trips to places including Xitang (a traditional Chinese ancient town), Hangzhou, Shaoxing and other popular destinations around Ningbo. Students will have at least one opportunity a month to take part in an excursion or event.

### **Other support services include:**

- The Continuing Support Centre
- Disability Support
- University Counselling Service
- Security Service

## Health insurance

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All international students must buy "Ping An Life Insurance for foreigners staying in China" from the University Finance Office to cover his/her whole study period till graduation. The "Ping An Life Insurance for foreigners staying in China" covers Death Insurance, Disability Insurance, Accidental Injury Medical Treatment Insurance Liability and Hospitalization Medical Treatment Insurance Liability. All international students will be automatically covered by above insurance within one week after registration and students will be required to pay an insurance fee of 600RMB per year to the University Finance Office. One year postgraduate students and final year Pre-Master students will be required to pay 900RMB insurance fee to cover study period until November for graduation. Please note that the insurance slip will be one of the main documents for applying residence permit.

For detail introduction about the Ping An Life Insurance scheme, please see:  
<http://www.nottingham.edu.cn/en/international/documents/insurance.pdf>

## Living cost

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The cost of living in Ningbo is much cheaper than in many cities in the world. The cost of living in Ningbo for a single international student is estimated at 3000-4000RMB per month including accommodation, meals, entertainment and other necessities depending on life style.

|   | (RMB)   | Per month | One semester   | One year   |
|---|---|-----------|----------------|------------|
| 1 | Accommodation (on campus)   |           | 2900-6000      | 5800-12000 |
| 2 | Deposit of facilities   |           | 1000           | 1000       |
| 3 | Insurance   |           | 300 (optional) | 600        |
| 4 | Campus E-card *   |           | 200            | 200        |
| 5 | Book  |           | 1250           | 2500       |
| 6 | Deposit for dormitory gate access control card (only for building 11) |           | 200            | 200        |
| 7 | Health Check  |           | N/A            | 535        |



|    |                   |      |      |         |
|----|-------------------|------|------|---------|
| 8  | Residence permit  |      | N/A  | 400-800 |
| 9  | Food              | 1000 | 5000 | 10000   |
| 10 | Electricity/water | 80   | 400  | 800     |
| 11 | Phone             | 50   | 250  | 500     |
| 12 | Public Transport  | 50   | 250  | 500     |
| 13 | Others            | 100  | 500  | 1000    |

## Useful website:

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### International office

<http://www.nottingham.edu.cn/international>

### Accommodation

<http://www.nottingham.edu.cn/accommodation>

### Grading System:

<http://www.nottingham.edu.cn/en/about/documents/informationontheunncntranscript.pdf>

### Academic Calendar:

<http://www.nottingham.edu.cn/en/About/AdministrativeDepartments/AcademicService.aspx>

### Courses:

[www.nottingham.edu.cn/en/study](http://www.nottingham.edu.cn/en/study)

<http://modulecatalogue.nottingham.ac.uk/ningbo>

## Contact us:

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### Mr. Kevin Lin---Head of International Office

Mr. Kevin Lin oversees all Study Abroad and Exchange programmes, summer school opportunities, as well as development and support of international partnerships.

- Office: Admin Building AB349
- Tel: (+86) (0) 574 8818 0121
- Fax: (+86) (0) 574 8818 0153
- Email: kevin.lin@nottingham.edu.cn

### Ms. Freya Song---International Officer (Study Abroad and Exchange)

Ms. Freya Song supports and oversees both incoming and outgoing exchange programmes and incoming summer schools. Freya also work on international students support services including visa and immigration issues, students' welfares etc.

- Office: Admin Building AB350
- Tel: (+86) (0) 574 8822 2272
- Fax: (+86) (0) 574 8818 0153
- Email: freya.song@nottingham.edu.cn

**Ms. Catherine Zhang---Outgoing Exchange and Study Abroad Advisor**

Ms. Catherine supports and advises outgoing students studying abroad for all kind of exchange programmes ; and outgoing summer schools. Catherine also advising UNNC students' visa issue to UK, Malaysia and other countries.

- Office: Admin Building AB350
- Tel: (+86) (0) 574 8818 0005
- Fax: (+86) (0) 574 8818 0153
- Email: catherine.zhang@nottingham.edu.cn

**Mr. Patrick Ma--Incoming Exchange and Study Abroad Advisor**

Mr. Patrick Ma's areas of responsibility are the incoming Study Abroad, International Exchange and School Exchanges, inter-campus exchange programme. Patrick also coordinates orientation for these groups of students for the autumn semester and the spring semester orientation and welcome week.

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